

ATTACHMENT A

Douglas Red Cross

SECTION 1. SERVICE AREA

The service area shall consist of the incorporated city limits of the City of Douglas, Arizona, and other destinations as approved by the City of Douglas.

SECTION 2. PROJECT SUMMARY

The Contractor shall provide public transportation service in the service area, on a demand responsive basis with necessary curb-to-curb or door-to door service. Service will be Monday through Friday from 9 a.m. to 5 p.m.

SECTION 3. ROUTES AND SCHEDULES

Routes and schedules shall be as described in the Contractor's approved application for funding.

SECTION 4. FARES

All other Fares-Citywide
 \$1.00 fare per trip per adult
 \$.50 for children under 12.

Children 5 years of age or younger, when accompanied by a fare paying adult, will ride free of charge.

The contractor shall not issue any free ride coupons or reduce ride passes without prior approval from ADOT.

If fare revenues fall below 17% of combined operating and administrative costs, the contractor agrees to make up the difference from local funds. If, however, the contractor cannot make up the difference from local funds and or, if the contractor has not performed with contract schedule of activities, ADOT may deduct the difference from the Operating and or Administrative Federal Share.

Any fares collected will be applied toward the reduction of contract operational costs. If operational costs are funded completely from collected fares, any excess fares will be used to reduce the federal share of contract administrative costs.

SECTION 5. COST ALLOCATION

Since the Project vehicles may also be used for non-Project purposes, the contractor agrees to keep accurate vehicle mileage logs to distinguish between Project and non-Project mileage. ADOT will reimburse vehicle related operating expenses in proportion not to exceed the number of actually driven Project miles as a percentage of the total miles.

SECTION 6. EQUIPMENT AND MAINTENANCE

The Contractor will utilize a 1977 Ford Van as the primary vehicle for this Project. The contractor will also use off-lien 16(b)(2) equipment on an incidental basis to accomplish the goals of this program.

Maintenance and repairs will be the responsibility of the contractor.

SECTION 7. LOCAL AREA TRANSIT PLAN PARTICIPATION

The Contractor agrees to participate in any transit planning activities sponsored by the ADOT, SEAGO, or the City of Douglas. The Contractor understands and agrees that the purpose of such studies is to explore coordination and consolidation of various transit services within and around the City of Douglas. The conclusions of such studies may include the rebidding of such transit services funded by the sponsoring agencies during the term of this agreement or for service for the 1993 fiscal year with a local funding service as the prime applicant to ADOT. The Contractor agrees to appropriately participate in and abide by the results of any such service procurement activity, and understands that such actions may prompt the termination of this contract under Section 17 of the above agreement prior to the termination date of September 30, 1992.

SECTION 8. SCHEDULE OF ACTIVITIES

The Contractor agrees to complete the following activities. Reports documenting the completion of these activities shall be submitted to ADOT by the dates shown below. ADOT may withhold reimbursements for administrative expenses if the schedule is not met by the Contractor.

ACTIVITY	DEADLINE FOR REPORT SUBMISSION TO ADOT
1. Minutes of Transit Advisory Committee	January 1, 1994 April 1, 1994 July 1, 1994 September 30, 1994

2. Annual Disadvantaged
Business Enterprise
Report (DBE) January 1, 1994
3. Three Year Transit
Plan, including
marketing element Draft - April 1, 1994
Final - June 1, 1994
4. Private Sector
Policies/Procedures March 1, 1994

ATTACHMENT B
DOUGLAS RED CROSS
ADMINISTRATIVE BUDGET

<u>DESCRIPTION</u>	<u>COST</u>
Executive Director (50% FTE)	\$11,376
Total Fringe	2,205
Office Supplies	300
Travel Expenses	300
Space Rental	1,500
Audit	1,720
Utilities	1,003
Administration Subtotal	\$18,404
Local Share (50%)	\$ 9,202
Federal Share (50%)	\$ 9,202

Local Share Source:

City of Douglas	\$3,000
United Way	2,832
Cochise Aging Service	3,370